

## ELECTRONIC FUNDS TRANSFER

The Framingham Housing Authority will make all Housing Assistance Payments by Electronic Transfer (Direct Deposit). **This program is mandatory.**

Please fill in the form below and attach a copy of a voided check from your checking account to be used as verification. Both items are necessary in order for us to process your payments.

Electronic Funds Transfer of Housing Assistance Payments to your account will be posted on the 1st of each month. Should the 1st of the month fall on a Saturday, Sunday, or holiday, direct deposit will be made within two (2) business days following the 1st EFT Deposits may be expected on or before the 5th of each month.

The Undersigned authorizes the Framingham Housing Authority to send all Housing Assistance Payments to the financial institution named below to be deposited to the designated account, The Undersigned further agrees to notify the Framingham Housing Authority of any discrepancies between the amount deposited and the amount due under the HAP contract and, in the case of overpayment by the Housing Authority, the amount of the overage shall be retained in the account until the discrepancy is resolved.

Signature:

Date:

Name:

Bank Name:

Address:

Bank Routing Number:

IRS Tax ID (Social Security Number):

Bank Account Number:

Type of Account:

Checking\_\_\_\_\_

Savings\_\_\_\_\_

Please return this letter to: Framingham Housing Authority  
[One] John J. Brady Drive Framingham, MA 01702-2307

**Attn: Carleen Haberski**